



**ACMO Scholarship Programme**

**Who qualifies for the program?**

Any individual who has a proven interest in pursuing a career as a Registered Condominium Manager, who has had at least two years of post-secondary education and who demonstrates a financial need for the Scholarship.

**Purpose of the program:**

Incentive for individuals who have a goal to become condominium property managers and who may otherwise not be able to afford the cost of the tuition, transportation and materials for the RCM educational program offered at the community colleges.

Subject to availability, 2012 Scholarships may be applied to ACMO courses offered at Humber, Mohawk and Fanshawe Colleges.

The Scholarship is renewable for each of the four qualifying ACMO RCM courses to a maximum of \$5,000 in total for four courses.

**Eligibility Criteria:**

The following criteria are used to determine eligibility for the Scholarship programme:

- 1) Applicants must have completed a minimum of two years post-secondary school studies in a community college, professional educational program or such other program as the committee may deem acceptable.
- 2) Applicants must demonstrate financial need based on the submission of financial information.
- 3) Applicants must be over the age of 18.
- 4) Applicants must be Canadian Citizens or, at minimum, must be Permanent Residents of Canada (Landed Immigrant Status).

**Common Questions and Answers**

Q. Who can apply for the Scholarship of \$5,000?

A. Any person who meets the minimum criteria set out above.

Q. When is the application submitted?

A. The deadline for applications is September 30th, 2012, Disbursement of scholarships will be applied to courses commencing the following January.

- Q. To whom is the application submitted?  
A. The application is submitted to the ACMO office and is then distributed to the Scholarship Committee for review and approval (or denial).
- Q. How is the applicant notified as to the outcome of their application?  
A. The Chair of the Scholarship Committee shall write to each applicant informing them of their success or rejection.
- Q. Can an applicant apply more than once?  
A. Applicants who are not awarded the scholarship grant may re-apply for the following year.
- Q. What are the requirements for the application?  
A. The applicant must complete an application form which contains the following information: (See attached form.)
- Q. When and how does the successful student receive their scholarship?  
A. Once the student registers for their first course, they will show proof of registration to the ACMO office. Upon confirmation, a cheque in the amount of \$1,250 will be mailed to the student to cover this course. At the completion of each course, the student must provide confirmation of the successful course completion with a minimum grade of 80%. If the minimum grade is obtained, the student will be eligible for a renewal of the Scholarship for the second course (i.e. a second payment of \$1,250). This process is repeated for all four courses. Should the student not obtain a successful result of 80% in a course, the Scholarship shall not be eligible for any future courses.
- Q. Does the student employer have to pay the monies back to ACMO if they do not achieve a minimum grade of 80% in a course?  
A. No. Their Scholarship discontinues and they may not re-apply.

Applications should be sent to the following address:

**Scholarship Committee  
Association of Condominium Managers of Ontario  
2233 Argentia Road, Suite 100  
Mississauga, Ontario  
L5N 2X7**

**Fax: (905) 826-4873  
Email: [info@acmo.org](mailto:info@acmo.org)**

**SCHOLARSHIP PROGRAM APPLICATION FORM**

**1. Applicant information:**

Family name (surname): \_\_\_\_\_ First name (given name): \_\_\_\_\_

Gender (M/F): \_\_\_\_\_ Date of Birth (day/month/year): \_\_\_ / \_\_\_ / \_\_\_

Home Telephone: (\_\_\_\_) \_\_\_\_\_ Cellular Telephone: (\_\_\_\_) \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

**2. Secondary School Education:**

Year Graduated: \_\_\_\_\_

Grade 12 average: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

**3. Post-Secondary Education (college/university) and language skill information:**

Full title of the degree/certificate: \_\_\_\_\_

Date Completed: (mth / yr): \_\_\_\_\_

University / College Name: \_\_\_\_\_

City: \_\_\_\_\_

Country: \_\_\_\_\_

Full title of the degree/certificate: \_\_\_\_\_

Date Completed: (mth / yr): \_\_\_\_\_

University / College Name: \_\_\_\_\_

City: \_\_\_\_\_

Country: \_\_\_\_\_

Mother Tongue: \_\_\_\_\_

English Language Proficiency:

Understand the spoken word easily: \_\_\_\_\_ Yes: \_\_\_\_ No: \_\_\_\_

Read easily: Yes: \_\_\_\_ \_ No: \_\_\_\_

Write easily: Yes: \_\_\_\_ \_ No: \_\_\_\_

Speak easily: Yes: \_\_\_\_ \_ No: \_\_\_\_

What is your past work experience? (please attach you resume.)

Why do you want to pursue a career as a Registered Condominium Manager? (Please attach a separate sheet if necessary.)

---

---

---

---

What are the circumstances that require you to apply for this financial aid scholarship? (Please attach a separate sheet if necessary.)

---

---

---

---

**I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief and that I accept the ACMO conditions for scholarship.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PART II**

**To Be Completed by the Scholarship Committee  
(Please write clearly preferably type)**

**Committee Chair:** \_\_\_\_\_

**Committee Members:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Name of Scholarship Candidate:** \_\_\_\_\_

**Interview Date:** \_\_\_\_\_

**Members present for interview:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Comments:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date of approval for Scholarship:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Committee Chair:**

\_\_\_\_\_  
**Date:**